



## Instructions

1. As per provision of Depository Act, 1999 and regulations made there under shares will be only be issued in dematerialized condition. Please mention your BO (Beneficiary Owner) Account number in the Application form. If you do not mention your valid BO (Beneficiary Owner) Account, your application will be treated as invalid.
2. All information must be typed or written in full (in block letters) in English or in Bengali and must not be abbreviated.
3. Application must be made on the Company's printed form/photocopy or on typed copy/hand written form thereof.
4. Application must not be for less than **50** ordinary shares and must be for a multiple of **50** ordinary shares. Any application not meeting this criterion will not be considered for allotment purpose.
5. Remittance for the full amount of the shares must accompany each application and must be forwarded to any of the Bankers to the Issue. Remittance should be in the form of cash/cheque/bank draft/pay order payable to one of the Bankers to the Issue favoring "**City General Insurance Company Ltd.**" and crossed "**A/C Payee only**" and must be drawn on a bank in the same town as the bank to which the application form has been sent.
6. In the case of a joint application form, the allotment letter will be dispatched to the person whose name appears first on this application form and where any amount is refundable in whole or in part the same will be refunded by account Payee cheque by post/courier service to the person named first on this application form in the manner prescribed in the prospectus.
7. Joint application form for more than two persons will not be accepted. In case of joint application, each party must sign the application form.
8. Applications must be in the full name of individuals or companies or societies or trusts and not in the name of firms, minors or persons of unsound mind. Applications from financial and market intermediary companies must be accompanied by Memorandum of Association and Articles of Association and Certificate of Incorporation.
- 9. An applicant cannot submit more than two applications, one in his/her own name and another jointly with another person. In case an applicant makes more than two applications, entire application money will be forfeited by the Commission.**
10. No receipt will be issued for the payment made with application, but the bankers will issue a provisional acknowledgement to the issue for application lodged with them.
11. Refund will be made only through "**Account Payee**" cheques with Bank A/C Number and name of Bank Branch as mentioned in the application payable at any branch of Dhaka Bank Ltd.
12. Allotment shall be made solely in accordance with the instructions of the Securities and Exchange Commission (SEC).
13. Making of any false statement in the application or supplying of incorrect information therein or suppressing any relevant information shall make the Application liable to rejection and subject to forfeiture of application money and/or forfeiture of the share (unit) before or after issuance of the same by the issuer. The said forfeited Application money or share (unit) will be deposited in account specified by the Securities and Exchange Commission (SEC). This may be in addition to any other penalties as may be provided for by the law.
14. Applications which do not meet the above requirements, or applications, which are incomplete, shall NOT be considered for allotment purpose.
15. The Bankers to the issue Banks shall be obliged to receive the A/C Payee Cheque (s) on the closing day of the subscription of the IPO.
- 16. No sale of securities shall be made nor shall any money be taken from any person, in connection with such sale until twenty five days after the prospectus have been published.**

## Bankers to the Issue

<p><b><u>Investment Corporation of Bangladesh</u></b> Head Office, Dhaka Local Office, Nayapaltan, Dhaka Chittagong Branch, Chittagong Rajshahi Branch, Rajshahi Sylhet Branch, Sylhet Bogra Branch, Bogra Khulna Branch, Khulna Barishal Branch, Barishal</p>	<p>Agrabad Branch, Chittagong Khatungong Br, Chittagong Jubilee Road Br, Chittagong S. Mujib Rd Br, Chittagong KDA Branch, Khulna Khulna Branch, Khulna Rangpur Branch, Rangpur Bogra Branch, Bogra Rajshahi Branch, Rajshahi Barishal Branch, Barishal Comilla Branch, Comilla</p>	<p>Foreign Exchange Br, Dhaka, Gulshan Branch, Dhaka Kawran Bazar Branch, Dhaka Banani Branch, Dhaka Uttara Branch, Dhaka Bangshal Branch, Dhaka Baipail (Dhaka EPZ) Branch Satmasjid Road Branch, Dhaka Joydevpur Branch, Gazipur Agrabad Branch, Chittagong Jubilee Road Br, Chittagong Khatunganj Br, Chittagong Beani Bazar Branch, Sylhet Sylhet Branch, Sylhet Dargah Gate Branch, Sylhet Moulvibazar Br, Moulvibazar Narayanganj Br, Narayanganj Joypara Branch, Dhaka</p>	<p>Uttara Branch, Dhaka Narayanganj Br., Narayanganj Gajipur Chowrasta Br., Dhaka Agrabad Branch, Chittagong Jubilee Road Br., Chittagong Khatunganj Br, Khatunganj Sylhet Branch, Sylhet</p>
<p><b><u>The City Bank Limited</u></b> Principal Office, Dhaka B.B. Avenue Branch, Dhaka Foreign Exchange Br, Dhaka Dhaka Chamber Branch, Dhaka Islami Banking Branch, Dhaka Mouchak Branch, Dhaka Islampur Branch, Dhaka Johnson Road Branch, Dhaka Imamganj Branch, Dhaka New Market Branch, Dhaka Dhanmondi Branch, Dhaka Gulshan Branch, Dhaka Kawranbazar Branch, Dhaka Mirpur Branch, Dhaka VIP Road Branch, Dhaka Uttara Branch, Dhaka Shaymoli Branch, Dhaka Tanbazar Branch, Narayanganj Tongi Branch, Gazipur Mymensingh Br, Mymensingh Agrabad Branch, Chittagong Khatunganj Branch, Chittagong Bandar Bazar Branch, Sylhet Comilla Branch, Comilla Barishal Branch, Barishal Rajshahi Branch, Rajshahi Khulna Branch, Khulna</p>	<p><b><u>Al Arafah Islami Bank Limited</u></b> Corporate Branch, Dhaka Motijheel Branch, Dhaka Islampur road Branch, Dhaka Nawabpur road Branch, Dhaka Moulvi bazar Branch, Dhaka N S road Branch, Dhaka VIP road Branch, Dhaka Mouchak Branch, Dhaka New Elephant Road Br, Dhaka Mirpur Branch, Dhaka Mohammadpur Branch, Dhaka Dhanmondi Branch, Dhaka Uttara Branch, Dhaka Banani Branch, Dhaka Narayanganj Br, Narayanganj Joydevpur Branch, Gazipur Zindabazar Branch, Sylhet LDP Branch, Sylhet Barishal Branch, Barishal Comilla Branch, Comilla Jessore M K road Br, Jessore Bogra Branch, Bogra Agrabad Branch, Chittagong Jubilee Road Br, Chittagong Khatunganj Branch, Chittagong Nizam Road Br, Chittagong Rajshahi Branch, Rajshahi Khulna Branch, Khulna</p>	<p><b><u>Southeast Bank Ltd.</u></b> Principal Branch, Dhaka Corporate Branch, Dhaka Motijheel Branch, Dhaka Imamganj Branch, Dhaka Dhanmondi Branch, Dhaka Uttara Branch, Dhaka New Elephant Road Br., Dhaka Gulshan Branch, Dhaka Kakrail Branch, Dhaka Karwan Bazar Branch Banani Branch, Dhaka Bangshal Branch, Dhaka New Eskaton Branch, Dhaka Agargaon Branch, Dhaka Aganagar Branch, Dhaka Shaymoli Branch, Dhaka Bandar Bazar Branch, Sylhet Moulvi bazar Br, Moulvibazar Laldighirpar Branch, Sylhet Hetimgong Branch, Sylhet Chouhatta Branch, Sylhet S.jalal Uposhahar Br., Sylhet Kulaura Branch, Moulvi Bazar Pathantula Branch, Sylhet Agrabad Branch, Chittagong Jubilee Road Br, Chittagong Khatunganj Br, Chittagong Halishahar Branch, Chittagong CDA Avenue Br, Chittagong Cox's Bazar Br, Cox's Bazar Chhagalnaiya Branch, Feni Feni Branch, Feni Khulna Branch, Khulna</p>	<p><b><u>Islami Bank Bangladesh Limited</u></b> Local office, Dhaka Foreign Exchange Br., Dhaka Nawabpur Rd Corp. Br., Dhaka Farmgate Branch, Dhaka Gulshan Branch, Dhaka Khulna Branch, Khulna Barishal Branch, Barishal Bogra Branch, Bogra Rajshahi Branch, Rajshahi Comilla Branch, Comilla Chawmuhani Branch, Noakhali Sylhet Branch, Sylhet Agrabad Branch, Chittagong Khatunganj Branch, Chittagong Kushtia Branch, Kushtia Pabna Branch, Pabna Mymensingh Br., Mymensingh</p>
<p><b><u>National Bank Limited</u></b> Motijheel Branch, Dhaka Dilkusha Branch, Dhaka Foreign Exchange Br, Dhaka Bangshal Road Branch, Dhaka Babubazar Branch, Dhaka Elephant Road Branch, Dhaka Gulshan Branch, Dhaka Imamganj Branch, Dhaka Dhanmondi Branch, Dhaka Kawran Bazar Branch, Dhaka Mohakahli Branch, Dhaka Malibagh Branch, Dhaka Mirpur Branch, Dhaka ZH Sikder M.C. Branch, Dhaka Islampur Branch, Dhaka Uttara Branch, Dhaka North Brook Hall Br, Dhaka L.C. Branch, Kalabagan, Dhaka Mohammadpur Branch, Dhaka Gazipur Branch, Gazipur Savar Bazar Branch, Dhaka Narayanganj Br, Narayanganj Sylhet Branch, Sylhet</p>	<p><b><u>Standard Bank Limited</u></b> Principal Branch, Dhaka Foreign Exchange Br, Dhaka Topkhana Road Branch, Dhaka Imamganj Branch, Dhaka Gulshan Branch, Dhaka Dhanmondi Branch, Dhaka Uttara Branch, Dhaka Gulshan-1, Branch, Dhaka Pantha path Branch, Dhaka Munshikhole Branch, Dhaka Jubilee Road Br, Chittagong Agrabad Branch, Chittagong Khatunganj Branch, Chittagong Sylhet Branch, Sylhet Khulna Branch, Khulna Rajshahi Branch, Rajshahi</p> <p><b><u>Shahjalal Islami Bank Limited</u></b> Dhaka Main Branch, Dhaka Mitford Branch, Dhaka Dhanmondi Branch, Dhaka</p>	<p><b><u>EXIM Bank Limited</u></b> Rajuk Avenue Branch, Dhaka Pantha Path Branch, Dhaka Gulshan Branch, Dhaka New Eskaton Branch, Dhaka Elephant Road Branch, Dhaka Satmasjid Road Branch, Dhaka Malibagh Branch, Dhaka Nawabpur Branch, Dhaka Imamganj Branch, Dhaka Mirpur Branch, Dhaka</p>	<p><b><u>Bangladesh Commerce Bank Ltd.</u></b> Principal Branch, Dhaka Dilkusha Branch, Dhaka Gulshan Branch, Dhaka Green Road Branch, Dhaka Mirpur Branch, Dhaka Tanbazar Branch, Narayanganj Jubilee Road Br., Chittagong Agrabad Branch, Chittagong Khulna Branch, Khulna Bogra Branch, Bogra Sylhet Branch, Sylhet</p> <p><b><u>Dhaka Bank Ltd.</u></b> Local Office, Dhaka Foreign exchange Br., Dhaka Islami banking Branch, Dhaka Kawranbazar Branch, Dhaka Dhanmondi Branch, Dhaka Uttara Branch, Dhaka Banani Branch, Dhaka Amin Bazar Branch, Dhaka Bangsal Branch, Dhaka Imamganj Branch, Dhaka Islampur Branch, Dhaka Narayanganj Br., Narayanganj Laldighirpar Branch, Sylhet Agrabad Branch, Chittagong Jubilee road Br, Chittagong Khatunganj Branch, Chittagong Rajshahi Branch, Rajshahi Bogra Branch, Bogra</p>